



**PALADIN RISK  
MANAGEMENT**

**TRAINING  
ACADEMY**

**Creating Risk Gladiators™**

**\$3800**  
FACE TO FACE

DISTANCE  
EDUCATION  
OPTION  
**\$3300**



**PALADIN**  
RISK MANAGEMENT SERVICES

**mcmillan**  
Qualifications issued by McMillan Staff Development

# Diploma of Risk Management and Business Continuity

No Prerequisites Required to Attend the Diploma Course  
(Attendance at Certificate IV not required to attend Diploma)

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Paladin Risk Management  
Training Academy  
Creating Risk Gladiators™



**PALADIN**  
RISK MANAGEMENT SERVICES

Introducing the risk management course you've been waiting for ... The Paladin Risk Management Training Academy's

# DIPLOMA OF RISK MANAGEMENT AND BUSINESS CONTINUITY

Have you been wanting to broaden your risk management qualifications but have found that all of the Diploma level courses are based around only one aspect of risk management like security, safety or environmental risk management?

Have you been wanting to undertake a broad based Risk Management Diploma aimed at giving you the skills necessary to manage risk in any context?

The Paladin Risk Management Risk Management Training Academy gives you what you asked for ... a broad based Diploma Program aimed at risk management and business continuity professionals or those aspiring to fill roles in these industries.

*I was extremely impressed by the quality of the presentation of this course. The tutor has got enormous amounts of energy. The syllabus of it covers all the aspects detailed in ISO 31000 but what's special about this course is the little glue on bits that turn those requirements into a business process that is useful. That's what is really special about this course and I appreciate that. Well done.*

**The Diploma of Risk Management and Business Continuity is made up of Eleven Core Units:**

<b>PSPMNGT704A</b>	Undertake Enterprise Risk Management
<b>PSPGOV517A</b>	Coordinate Risk Management
<b>PSPPROC505A</b>	Manage Procurement Risk
<b>PSPFRAU504B</b>	Conduct Fraud Risk Assessments
<b>PSPFRAU505B</b>	Develop Fraud Control Plans
<b>BSBRK501B</b>	Manage Risk
<b>BSBPMG517A</b>	Manage Project Risk
<b>BSBWHS503A</b>	Contribute to the Systematic Management of WHS Risk
<b>BSBCCO501B</b>	Develop Business Continuity Strategy
<b>BSBCON701A</b>	Establish and Review the Business Continuity Management Framework and Strategies
<b>BSBCON401A</b>	Work Effectively in a Business Continuity Context

The Paladin Risk Management Academy Diploma of Risk Management and Business Continuity is fully accredited by the Australian Skills Quality Authority (ASQA) under the Australian Qualifications Framework (AQF) and is the only Diploma course endorsed by the Risk Management Institution of Australasia.

Read on and discover why this is the only risk management course you will ever need.

## ABOUT THE INSTRUCTOR

Rod Farrar is an accomplished risk consultant with extensive experience in the delivery of professional consultancy services to Government, corporate and not-for-profit sectors.

Rod's knowledge of the Risk Management domain was initially informed through his 20 years service as an Army Officer in varying Project, Security and Operational roles. Subsequent to that, Rod has spent seven years as a professional risk manager and is a Certified Practising Risk Manager.

Rod's Risk Management expertise is highly sought after as is the insight he provides in his risk management training and workshop facilitation.

Rod is the Principal of Paladin Risk Management Services, a Canberra-based specialist risk management consultancy that undertakes work as diverse as:

- Assessment of organisational risk maturity (risk audits);
- Development and implementation of risk management frameworks;
- Development and conduct of risk management training; and
- Facilitation of risk management workshops.

Rod has lectured at the University of Canberra, has been on the assessment panel for Certified Practising Risk Managers as well as speaking at a range of conferences and forums. In addition, Rod was contracted by the Risk Management Institution of Australasia to develop and deliver a two day risk workshop across Australia and New Zealand. This course was highly acclaimed attracting participants from as far away as Ireland.

Rod is passionate about risk management and the benefits it can bring to an organisation and he brings this passion to his training.

Read on and discover why this is the **ONLY** risk management course you will ever need.



## DELIVERY OPTIONS

There are two delivery options for the Diploma of Risk Management and Business Continuity:

### FACE TO FACE

The face to face option involves the Diploma of Risk Management and Business Continuity being delivered in one intensive four day block. After this intensive period, participants have up to **24 months** to complete the assessment activities, at which point they will be awarded the Diploma.

### NON ACCREDITED OPTION

You may choose to attend the course without completing the assessments. This can be done simply by selecting the 'non accredited' option on the registration form.

### DISTANCE OPTION

The Diploma of Risk Management and Business Continuity is also available in a distance education format. Participants will be guided through the course using a series of professionally developed DVDs. Upon receipt of the training materials, participants have up to **24 months** to complete the assessment activities, at which point they will be awarded the Diploma.

## SUBJECT OVERVIEWS

The Diploma of Risk Management and Business Continuity involves seven sessions.

### SESSION 1 - ENTERPRISE RISK MANAGEMENT

This session covers development of a risk management Framework within an organisation (embedding risk management within organisational culture) to maximise the strategic outcomes for the organisation from enterprise risk management – a whole of organisation approach to risk management. This session includes topics such as:

- Elements of an effective risk management framework
- Gaining senior management mandate, commitment and leadership
- Developing the organisation's risk appetite and tolerance
- Developing the risk criteria for the organisation
- Integration of risk management into the strategic planning process
- Integration of risk management into other organisational programs such as compliance, internal audit and performance management
- Measuring risk management performance

Participants will be guided through the elements of an effective enterprise wide risk management framework and will be provided with the insights necessary to successfully integrate the framework into their organisation.

#### Assessment

The assessment activity for this session requires participants to develop a:

- Risk Management Plan

*I just finished the Diploma of Risk Management. I've also completed previously a Post Graduate Certificate in Risk Management. I found that this course crystallizes the elements of the ISO 31000 far better than the University studies. The practical work that was done was quite beneficial and I enjoyed*

*the Project Management and Business Continuity aspects of the course, something that I hadn't previously done and I found it quite useful. And tying that all into a Risk Management context was again, quite useful and has good application for workplace.*

### SESSION 2 - MANAGING RISK - A PRACTICAL APPROACH

This unit covers maximising results and minimising consequences for an organisation by managing risk.

Participants will be guided through the ISO 31000 Risk Management Process utilising a range of tools and techniques that provide a practical methodology for adoption into their organisations.

Some of the techniques participants will learn include:

- How to identify risks using a Risk Breakdown Structure
- The importance of control identification and control effectiveness in the risk management process
- How to analyse risk so as to ensure the risk level is appropriate
- Risk treatment options available and how and when they should be used
- How to develop a cost benefit analysis for funding risk management activities

At the end of this session, participants will have the skills and confidence to enable them to conduct effective risk workshops within their organisation.

#### Assessment

The assessment activity for this session is to develop a Risk Register for an organisation.

### SESSION 3 - MANAGING PROJECT RISK

This session consolidates the knowledge gained during session 2 and applies it to project risk management. Projects are inherently risky and this session guides participants through not only the life-cycle of a project, but, more importantly, the application of risk management throughout that life cycle.

One of the key focuses of this session is the demonstration of how the lack of risk management in the planning phases of the project can (and does) lead to project failure.

#### Assessment

The assessment activity for this session is to develop a Project Risk Management Plan and Risk Register.

*I've really enjoyed the course and it's been a wonderful introduction for me to risk management. The course itself had a certain granularity that just made it that much easier to learn and acquire the skills that I need that will integrate and incorporate into my other profession as a Project Manager. I'm really delighted and really happy, so thanks again.*

### SESSION 4 - MANAGING PROCUREMENT RISK

This session covers the ability to manage risks associated with all stages of procurement. The session highlights some of the issues that can occur during the procurement life-cycle and provides handy tips and tools to avoid these issues.

#### Assessment

The assessment activity for this session is to develop a Procurement Risk Register.

### SESSION 5 - MANAGING FRAUD RISK

This session steps through the development of a Fraud Control Plan; the fraud prevention strategies that need to be adopted by organisations; fraud detection strategies and the actions that should be taken once fraud is detected.

The session also provides tools and techniques to assess the effectiveness of the fraud program within organisations.

#### Assessment

The assessment activities for this session are:

- Conduct an assessment of the effectiveness of a fraud control program and develop a report for management.

### SESSION 6 - MANAGING WHS RISK

This session steps participants through the process of identifying hazards, identifying the risks that arise from those hazards, rating those risks and providing treatment options in accordance with the safety hierarchy of controls.

#### Assessment

The assessment activity for this session is to develop a Safety Risk Register.

*The most practical approach to WHS training I have ever seen.*

### SESSION 7 - BUSINESS CONTINUITY MANAGEMENT

This session provides the skills and knowledge required to work within the business continuity framework to develop and implement business continuity plans in order for an organisation to manage risk and ensure business resilience when faced with a disruptive event.

The session guides participants through the Business Continuity Management process. It encapsulates the identification of Critical Business Functions, threat and vulnerability analysis, the development of continuity strategies and planned responses as well as the testing and maintenance of the Business Continuity Plan.

#### Assessment

The assessment activity for this session is to conduct a Business Impact Analysis and develop Business Continuity Plans for three Critical Business Activities.



# Paladin Risk Management Training Academy provides a **MONEY BACK GUARANTEE**

## WHAT IT COSTS AND WHAT YOU GET

The Diploma of Risk Management and Business Continuity costs **\$3800 (GST exempt)** for the face to face course and **\$3300 (GST exempt)** for the Distance Education option.

The following is included in that price:

- All materials
- Catering on all days (not included for Distance Education)
- A one year membership to the Risk Management Institution of Australasia or the Business Continuity Institute
- Accreditation as a Certified Practising Risk Associate (CPRA) by RMIA
- Access to webinars
- 48 hour turn around on all questions submitted after the course intensive period

In addition, Paladin Risk Management Training Academy provides a **Money Back Guarantee** - that's right a **Money Back Guarantee!!!!!!!** If at the end of the first day of the course intensive period you do not believe this course is going to provide you with the skills you require, or you do not like the instructor - or for any other reason for that matter - you can just leave your materials and you will be refunded your money - **no questions asked.**

**When was the last time you heard of a training institution providing such a guarantee?**

*Please note - the money back guarantee does not apply for the Distance Education version of the course.*

# FREQUENTLY ASKED QUESTIONS

## **What is the Paladin Risk Management Training Academy?**

The Paladin Risk Management Training Academy has been established to be the centre of excellence for the provision of training and education services to one of the fastest growing disciplines in the world.

A lack of risk management has been identified as one of the key causes of the Global Financial Crisis. This has highlighted, more than ever before, the importance of a robust and effective risk management program within organisations.

The Paladin Risk Management Training Academy is here to support the development of professionals in this growing field and to rectify a current deficiency.

## **Will this Diploma of Risk Management be recognised Australia wide?**

The Diploma of Risk Management will be awarded under the National Training Framework and will, therefore, be recognised Australia wide.

## **How long will the training and assessment take me to complete?**

The training will be undertaken over a four (4) day intensive period or through the distance education option. At the completion of that 4 days, you will have 24 months to complete the assessment activities. The assessment activities should take between 30-50 hours depending on your experience.

Distance education participants have 24 months from the receipt of the package to complete the assessment.

## **Can I get Recognition of Prior Learning (RPL) for other Risk Management Courses I have previously undertaken?**

Provided you have undertaken studies that include the specific units of competency, RPL can be awarded.

## **What Risk Management roles will this course prepare me for?**

This course will prepare you for a myriad of roles including (but not limited to):

- Chief Risk Officer
- Risk Coordinator
- Project Risk Manager
- OHS Manager
- Business Continuity Manager
- Contract Manager
- Member of Risk Committee

## **What opportunities are available for further study after this course?**

Upon completion of this course, the option exists to move onto the Advanced Diploma in Governance Risk and Compliance – another highly acclaimed course developed and run by the Paladin Risk Management Training Academy.

## **What guarantees do you offer regarding your training and ongoing support?**

### **Guarantee #1**

#### **100% Money Back Satisfaction Guarantee**

If, in the unlikely event by the end of the first day of your live training course component you decide that our Diploma of Risk Management training is not to your satisfaction for any reason, simply request your facilitator to cancel your enrollment and your investment will be promptly refunded 100% in full – No Questions Asked

### **GUARANTEE #2**

#### **Your Questions Answered Within 48 Hours Guaranteed**

We guarantee to answer any assessment related questions you have within 48 hours of your initial enquiry.

**WANT MORE  
INFORMATION?**

Contact Rod Farrar

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